



## Blue Mountain Community College *Administrative Procedure*

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**Procedure Title: Admissions**  
**Procedure Number: 07-2003-0020**  
**Board Policy Reference: IV.B.1**

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**Accountable Administrator: Vice President Student Affairs**  
**Position responsible for updating: Registrar**  
**Original Date: December 1984**  
**Date Approved by Cabinet: 03-28-06**  
**Authorizing Signature: *Signed original on file.***  
**Dated: 03-29-06**  
**Date posted on Web: 03-30-06**  
**Revised: 10-11**  
**Reviewed: 10-11**

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### **Purpose/Principle/Definitions:**

Blue Mountain Community College has an open-door admission policy. In general, students may enroll provided they:

- Are 18 years of age or older, or
- Are legally emancipated, or
- Have graduated from an accredited high school, or
- Have completed a General Educational Development (GED) certificate or an Adult High School diploma, and
- Have the ability to benefit from instruction.

A student who is under eighteen years of age who is no longer attending high school, who has not graduated from an accredited high school or completed a GED, and who wishes to attend BMCC full-time may enroll by providing the following:

- A letter from a high school administrator stating that the student has been released from compulsory school attendance under the provisions outlined in ORS 339.030; and
- An assessment by a BMCC advisor regarding the student's ability to benefit from the instruction desired, and
- A parental sign-off on any enrollment or registration document that obligates the student financially, and
- An acknowledgement that the student will be in a classroom situation with other adults and without the same protections and rules of the K-12 system.

Students under the age of eighteen who are still attending high school and merely wish to take a class or two for personal enrichment or for credit at their high school may do

so with parental sign-off on the financial obligations incurred. Students wishing to take classes for high school credit should check with their high school administration to ensure that the credits taken will transfer in the way they intend.

Students under the age of 16 may be admitted only with individual instructor approval. The student's parents must meet with the student and the advisor. The ability to benefit is determined each term until the student reaches the age of 16. For returning students, the determination may be made with the additional involvement of the Associate Vice President of Enrollment Management. A student may be denied admission or continuing enrollment if it is determined at any step of the process that the student cannot benefit from the instruction desired.

Home-schooled students are welcome to enroll in classes and attend BMCC under the same conditions as other students. Families with questions about admission for their home-schooled children should contact the Office of Admissions in Pendleton.

### Guidelines:

#### Degree and Certificate Seeking Students

All students seeking a degree or certificate must apply for admission either online or by completing a paper Admission Application.

#### Transfer Students:

1. Must request that OFFICIAL transcripts be sent to BMCC from all colleges that the student would like to have their credits evaluated towards the degree or certificate they are seeking from BMCC.
2. Must take a BMCC writing and/or math placement assessment if they have not successfully completed a college- or university- level math and writing course.
3. Complete and submit a Transcript Evaluation Request. An evaluation is then performed on all transfer credits earned at other institutions, and the student is notified by the Registrar's Office in writing which courses are accepted towards the degree or certificate for which the student is seeking.

Courses completed from other colleges will be included in the cumulative Grade Point Average (GPA) computation if they fulfill requirements for graduation, including core courses and any appropriate electives. Courses not used will not be counted in the cumulative GPA.

#### International Admission

Blue Mountain Community College welcomes international students. To be considered for admission, international students must complete the BMCC Application/Registration Form and submit an official TOEFL score report (minimum 97 internet-based test or 550 paper-based). Students from areas that English is their native language will not be required to submit TOEFL scores, however, must have the ability to benefit from instruction based on the scores from the Compass Placement Assessment using the Federal Title IV Aid standards. Additional requirements to be met for admission (to

obtain an I-20) include proof of financial support, showing proof of adequate funds for students' studies; a complete set of documents for all student's previous and current studies; and proof of health insurance.

#### Non-Degree Admission

Students wishing to enroll for courses at BMCC but not obtain a degree or certificate are required to create a student account online or may complete a paper Admission Application.

#### Adult Basic Education and General Educational Development Admission

These programs are open to non-high school graduates who are at least 16 years of age and not enrolled in high school. Students Students' who are 16 and 17 years of age must provide the college with a release from Compulsory attendance from the high school district in which they reside.

#### **Special Forms:**

Release from Compulsory Attendance  
BMCC Admission Application Form  
International Student Application  
Transcript Evaluation Request  
Admission Application – Limited Entry Programs





**THIS FORM IS ON THE WEB –NOT A WORD  
DOC  
Admission Application**

Blue Mountain Community College  
2411 NW Carden, P.O. Box 100  
Pendleton, OR 97801  
(541)278-5759 Service Center  
(541)278-5871 Fax  
[www.bluecc.edu](http://www.bluecc.edu)

**Instructions:**

**1. Complete form - PLEASE PRINT**

**NOTE:** Providing your social security number is voluntary. If you provide it, the college will use your social security number for keeping records, doing research, aggregate reporting, extending credit and collecting debts. Your social security number will not be given to the general public. If you choose not to provide your social security number, you will not be denied any rights as a student. Providing your social security number means that you consent to use of the number in the manner described above.

**2. Sign, date and return to:** Blue Mountain Community College, Attn: Service Center, 2411 NW Carden, Pendleton, OR 97801

**SECTION A: PERSONAL INFORMATION – PLEASE PRINT**

<b>Social Security Number</b>		<b>BMCC ID Number</b>	<b>DISCLOSURE- May we release Directory Information?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Last Name (full legal name)</b>		<b>First Name (full legal name)</b>		<b>MI</b>
<b>Mailing Address</b>		<b>City</b>		<b>State</b>
<b>Phone:</b>	<b>County (ie: Morrow, Umatilla):</b>		<b>Email Address:</b> _____@_____	
<b>Gender:</b> <input type="checkbox"/> Male <input type="checkbox"/> Female	<b>Date of Birth:</b> ____/____/19____ Mo Day Year		<b>Residency-What is your legal state of residence? Note: legal residents of OR, ID, WA,NV, CA and MT are eligible for in-state tuition rates:</b> <b>State of Legal Residence:</b> _____	
<b>Veteran:</b> <input type="checkbox"/> No <input type="checkbox"/> Yes, Vietnam Era <input type="checkbox"/> Yes, Non- Vietnam era		<b>Is English your second language?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>High School Attended:</b> <b>Name of School:</b> _____ <b>City:</b> _____ <b>State:</b> _____ <b>Did You Graduate:</b> <input type="checkbox"/> <b>Yes</b> <b>Date of Graduation:</b> _____/_____/____ (example. June 1976) <input type="checkbox"/> <b>No</b> <b>Did you receive a GED?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <b>Year GED awarded:</b> _____ <b>Location:</b> _____				
<b>Colleges Attended: Indicate all colleges attended and dates of attendance (attach list if more than 2 colleges)</b>  <b>Other College Name:</b> _____ <b>Dates of Attendance:</b> ____/____/____  <b>Other College Name:</b> _____ <b>Dates of Attendance:</b> ____/____/____				

Persons having questions about or requests for special needs and accommodation should contact the Assistant Director of Admissions and Advising at Blue Mountain Community College, 2411 N.W. Carden, Pendleton, OR. 97801, Phone 541-278-5958 or TDD 541-278-2174. Contact should be made 72 hours in advance of event.

For disclosure information, please visit our website at [www.bluecc.edu](http://www.bluecc.edu)

It is the policy of the Blue Mountain Community College Board of Education and School District that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, religion, national origin, age or disability in any educational programs, activities or employment. Persons having questions about equal opportunity and nondiscrimination should contact the Executive Assistant to the President at Blue Mountain Community College, 2411 N.W. Carden Pendleton OR 97801, 103 Pioneer Hall, Phone 541-278-5951 or TDD 541-278-2174.



LAST NAME:	FIRST NAME:
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**SECTION B: EDUCATIONAL INTENT**

<b>Educational Goal:</b>	
<input type="checkbox"/> Adult HS Diploma/GED <input type="checkbox"/> Certificate/2 yr degree <input type="checkbox"/> Just taking classes <input type="checkbox"/> Taking classes towards transfer to 4-yr <input type="checkbox"/> Undecided	
<b>Reason for Attending:</b>	
<input checked="" type="checkbox"/> Explore career/educational options <input checked="" type="checkbox"/> Finish HS/GED <input checked="" type="checkbox"/> Improved reading/writing/math skills <input checked="" type="checkbox"/> Job skills improvement <input checked="" type="checkbox"/> Learn English <input checked="" type="checkbox"/> Personal enrichment <input checked="" type="checkbox"/> Skills to get a job <input checked="" type="checkbox"/> Transfer to a 4-yr college <input checked="" type="checkbox"/> Other	
<b>Ethnicity- Do you consider yourself to be Hispanic/Latino?</b>	<b>Race- In addition, select one or more of the following racial categories to describe yourself:</b>
<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> American Indian or Alaska Native <input checked="" type="checkbox"/> Asian <input checked="" type="checkbox"/> Black or African American <input checked="" type="checkbox"/> Native Hawaiian or Pacific Islander <input checked="" type="checkbox"/> White
<b>Term and Year you plan to enroll: Indicate the Year and term you plan to enroll:</b>	
<b>Year: 20</b> _____ <input checked="" type="checkbox"/> Summer (Jun-Aug) <input checked="" type="checkbox"/> Fall (Sep-Dec) <input checked="" type="checkbox"/> Winter (Jan-Mar) <input checked="" type="checkbox"/> Spring (Mar-Jun)	

**SECTION C: CERTIFICATE/DEGREE INTENT: Indicate below which BMCC certificate or degree you are seeking?**

	<b>ASSOCIATE OF APPLIED SCIENCE DEGREES:</b>
<b>Associate of Arts - Oregon Transfer</b>	Accounting
<b>Associate of Science</b>	Administrative Office Professional
<b>Associate of General Studies</b>	Administrative Office Professional: Legal Option
	Administrative Office Professional: Medical Option
<b>CERTIFICATES (1 YEAR)</b>	Agriculture Business
Accounting Technician	Agriculture Production
Dental Assisting Technician (Limited Entry Program)	Agriculture Production: Crops Option
Early Childhood Education	Agriculture Production: Livestock Option
Electrician Apprenticeship Technologies	Business Administration
Emergency Medical Technician	Business Administration - Hospitality & Gaming Option
Hospitality, Tourism, and Management	Civil Engineering Technology
Industrial Mechanics and Maintenance Technology Apprenticeship	Construction Trades, General Apprenticeship
Limited Electrician Apprenticeship Technologies	Diesel Technology
Office Assistant	Drafting Technology
Office Assistant: Medical	Early Childhood Education
Paraeducator	Electrician Apprenticeship Technologies
Paraeducator Autism	Hospitality Management
Retail Management	Industrial Mechanics and Maintenance Technology Apprenticeship
	Nursing (Limited Entry Program)
<b>LESS THAN 1-YEAR CERTIFICATES</b>	Paraeducator
Professional Truck Driver	
Retail Management	
Welding	
<b>CAREER PATHWAYS CERTIFICATE OF COMPLETION</b>	
Administrative Assistant: Office Support Specialist	Civil Engineering Technology: Survey Technician
Agriculture Production - Crops: Pest Management	Electrician Apprenticeship Technologies-Limited Electrician Apprenticeship Technologies

I certify that the information on this form is true and accurate.

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/20\_\_\_\_

***Building success, strengthening futures***



**2012-2013 INTERNATIONAL STUDENT ADMISSION APPLICATION PACKET**

## INSTRUCTIONS

**Complete and return your packet, along with all supporting documentation to:**

**Mail:** Blue Mountain Community College, 2411 NW Carden, Pendleton, OR 97801

**Email:** [getinfo@bluecc.edu](mailto:getinfo@bluecc.edu) OR **Fax:** 541-278-5871

## PACKET MATERIALS

- Welcome and Introduction Letter
- Admission Requirements
- Estimated Expenses
- List of Certificate/Degree Programs
- International Student Application Checklist
- International Student Application for Admission
- Financial Responsibility Statement
- Official Certification of Sources of Funds
- Statement of Understanding and Academic Agreement
- Insurance Coverage Statement/ Accident and Health Insurance Information

## APPLICATION DEADLINES

<b>Term</b>	<b>Classes Begin</b>	<b>Deadline To Apply</b>
<b>Fall 2012</b>	September 24, 2012	August 1, 2012
<b>Winter 2013</b>	January 7, 2013	November 1, 2012
<b>Spring 2013</b>	April 1, 2013	February 1, 2013



Blue Mountain  
Community College

**Admissions/Registrar**  
2411 NW Carden, P.O Box 100  
Pendleton, OR 97801

**Phone:** 1.541.278.5757  
**Fax:** 1.541.278.5871  
[www.bluecc.edu](http://www.bluecc.edu)

Thank you for your interest in attending Blue Mountain Community College! The college is a regionally accredited, public community college located in Pendleton, Oregon. The Pendleton campus is located on a scenic 140-acre hilltop site that includes a 100-acre farm. The campus overlooks Pendleton, a city of 16,800 residents, located 210 miles east of Portland and nearly equidistant from Seattle, Spokane, and Boise.

We serve approximately 11, 000 students each year and offer two-year degrees and one year certificates in a wide range of academic and occupational programs. International students must be enrolled full-time (12 credits or more) for three of the four quarters during the school year and be admitted to one of the programs. All courses are taught in English. A TOEFL score of at least 550 on the paper-based test and 97 on the internet-based test is required for admission to the college. Students whose native language is English will not be required to submit TOEFL scores. However, they must have the ability to benefit from instruction based on scores from the COMPASS placement assessments.

Some public transportation is available to the Pendleton campus, however, students must arrange for their own transportation to school.

The college does not have dormitory facilities. Housing arrangements must be made by the student. There are a variety of housing options available in the area.

International students must provide a financial statement indicating that they are capable of meeting the tuition and fees costs for the academic school year plus room, board, and living expenses. Health insurance is not provided by the college. Please see the Accident and Health Insurance Information page of this packet.

In compliance with state and federal laws, it is the policy of the Blue Mountain Community College Board of Education and School District that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, religion, national origin, age or disability in any educational programs, activities or employment. Persons having questions about equal opportunity and nondiscrimination should contact the Executive Assistant to the President at 103 Pioneer Hall, Phone 541-278-5951 or TDD 541-278-2174.

Persons having questions about or requests for special needs and accommodation should contact the Assistant Director, Advising, Testing and Student Disability Services at Blue Mountain Community College, 2411 N.W. Carden, Pendleton OR 97801, Phone 541-278-5931 or TDD 541-278-2174. Contact should be made 72 hours in advance of the event.

We appreciate your interest in Blue Mountain Community College. To apply for admission, please complete and return this application by the deadlines listed. We look forward to welcoming you as a new/returning student at Blue Mountain Community College!

Sincerely,

*Theresa Bosworth*  
Theresa Bosworth



## INTERNATIONAL STUDENT ADMISSION REQUIREMENTS

To be considered for admission all F-1 and M-1 visa applicants must:

1. Submit a completed BMCC 2012-2013 International Student Admission Application Packet.
  - a. NAME filed matches your passport exactly.
  - b. Degree program is one that BMCC offers.
  - c. Form is signed by the applicant.
2. Photocopy of passport page(s) showing name, date of birth, passport number and expiration date.
3. **If under 18 years old**, provide proof of high school completion equivalent to that of U.S. high schools. Information must be translated into English. The cost of having the translation done is the responsibility of the applicant.
  - a. Transcripts must be received in sealed envelopes, contain the proper signatures, date and institutional seals to be considered official.
4. Have your TOEFL score sent directly from ETS to BMCC, institution code 4025 [www.ets.org/toefl](http://www.ets.org/toefl) Scores are valid for two years from date of test. **NOTE:** Students from areas that English is their native language will not be required to submit TOEFL scores, however, must have the ability to benefit from instruction based on the scores from the Compass placement assessment using the Federal Title IV aid standards.
  - a. Be sure to include BMCC’s institution code on the test.
  - b. **Minimum acceptable scores at BMCC are:** International TOEFL score of at least 97 (Internet Based Test-IBT) or 550 (Paper Based Test -PBT).
5. Original financial documents showing the equivalent of a minimum of U.S.D. Affidavit of Support from a U.S. citizen or permanent resident or a combination of the two showing the equivalent of a minimum of USD \$23,674.50 for the 2012-2013 academic school year (September 2012 – June 2013).
  - a. Financial documents may include a bank statement or an Affidavit of Support from a U.S. citizen or a permanent resident or a combination of the two. All bank documents must be dated within the last six months.
  - b. Bank statements may be in any currency. For currency conversion, see [www.xe.com/ucc/full.shtml](http://www.xe.com/ucc/full.shtml)
6. Financial statement signed by sponsor. (Student signs if they have their own money).
7. Proof of current medical insurance coverage.

## ESTIMATED EXPENSES

Tuition and fees rates are estimates and may change from term to term. These rates are **estimates only based on taking 15 credits per term.**

	<u>Academic Year (3 Quarters)</u>	<u>Per Term</u>
<b>Tuition &amp; Fees</b>	\$11,836.50	\$ 3,945.50
<b>Housing, food, clothing</b>	7,447.00	2,482.50
<b>Books and Supplies</b>	1,846.00	615.50

Misc. and Personal Expenses  
Total

2,545.00  
\$23,674.50

848.50  
\$7,892.00

**LIST OF ONE-YEAR CERTIFICATE AND  
TWO-YEAR DEGREE PROGRAMS**

<b>Two Year Degree's</b>			
<b>Associate of Arts - Oregon Transfer</b>		<b>Associate of Science</b>	<b>Associate of General Studies</b>
<b>ASSOCIATE OF APPLIED SCIENCE (Career Technical)</b>			
Accounting Technology		Agriculture Production: Livestock Option	Drafting Technology
Administrative Office Professional (Statewide)		Business Administration	Early Childhood Education
Administrative Office Professional: Legal Option		Business Administration: Hospitality & Gaming	Electrician Apprenticeship Technologies (Statewide)
Administrative Office Professional: Medical Option		Civil Engineering Technology	Hospitality Management
Agriculture Business		Construction Trades, General Apprenticeship	Industrial Mechanics & Maintenance Technology Apprenticeship (Statewide)
Agriculture Production		Criminal Justice	Nursing (Statewide) - <b>Limited Entry Program</b>
Agriculture Production: Crops Option		Diesel Technology	Paraeducator
<b>CERTIFICATES: 1 YEAR (Career Technical)</b>			
Accounting Technician		Emergency Medical Technician (EMT)(Statewide)	Office Assistant
Construction Trades, General Apprenticeship (Statewide)		Green Technician (Statewide)	Office Assistant: Medical
Dental Assisting Technician ( <b>Limited Entry Program</b> )		Hospitality, Tourism and Management	Paraeducator (Statewide)
Early Childhood Education		Industrial Mechanics & Maintenance Technology Apprenticeship (Statewide)	Retail Management (Statewide)
Electrician Apprenticeship Technologies (Statewide)			

# INTERNATIONAL STUDENT APPLICATION CHECKLIST

\_\_\_\_\_

**Name (as it appears on your passport)**

\_\_\_\_\_

**Date**

\_\_\_\_\_

**Country of Birth**

\_\_\_\_\_

**Country of Citizenship**

\_\_\_\_\_

**Academic Program**

All educational records and financial guarantees must be documents, which are certified or validated. Uncertified or invalidated photocopies will not be accepted.

**INTERNATIONAL STUDENTS MUST COMPLETE AND SUBMIT THE FOLLOWING INFORMATION TO BE CONSIDERED FOR ADMISSION TO BLUE MOUNTAIN COMMUNITY COLLEGE.**

Before you submit your application for admission, be sure you have done the following:

- \_\_\_\_\_ International Student Application for Admission
- \_\_\_\_\_ International Student Financial Statement with verifying bank statements
- \_\_\_\_\_ International Official Certification of Sources and Funds form
- \_\_\_\_\_ International Insurance Coverage statement (must provide proof of insurance before first day of term)
- \_\_\_\_\_ International Student Academic Agreement form
- \_\_\_\_\_ Official transcript verifying completion of high school and other U.S. college transcripts
- \_\_\_\_\_ Documentation of TOEFL score of at least 97 on internet-based test (IBT) or 550 on paper-based test (PBT). Scores must be sent directly to the college
- \_\_\_\_\_ Prospective students must pay a \$200 SEVIS Form I-901 fee before going to the U.S. embassy or consulate for the visa interview. This \$200 fee can be paid by credit card via the internet at: [www.FMJfee.com](http://www.FMJfee.com) If you want to submit your Form I-901 only, go to the SEVIS webpage at [www.ice.gov/sevis/i901](http://www.ice.gov/sevis/i901) where there is a link to a PDF version of the form that you can download, print, and mail.

**TRANSFER STUDENTS ONLY – In addition to the items listed above you must complete and submit:**

- \_\_\_\_\_ Blue Mountain Community College Transfer Verification form signed by your international advisor if transferring from another U.S. college or university.
- \_\_\_\_\_ I-20 from current school **and** all previous I-20
- \_\_\_\_\_ F-1 visa or M-1 visa

The above documentation must be completed and received in the Admissions/Registrar's Office at BMCC by the application due dates listed below.

<b>Fall 2012:</b> August 1, 2012	<b>Winter 2013:</b> November 1, 2012	<b>Spring 2013:</b> February 1, 2013
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You will be notified by mail as to your acceptance/non-acceptance. Acceptance will be based on your total

aca  
de  
mic  
rec  
ord,

## INTERNATIONAL STUDENT APPLICATION FOR ADMISSION- Page 1

English language fluency, and information provided with your application.

To apply for admission to Blue Mountain Community College, complete and sign this form and return or mail to BMCC Admissions/Registrar Office. Contact the Director of Admissions/Registrar at 1.541.278.5757 or email to [getinfo@bluecc.edu](mailto:getinfo@bluecc.edu) for information on limited enrollment programs, admission requirements for specific programs, or for the status of your application.

**PLEASE PRINT CLEARLY**

Name \_\_\_\_\_  
Last (Family Name)
First
Middle
Previous Name

If you have been living in the U.S., do you have a Social Security Number? \_\_\_\_\_ No \_\_\_\_\_ Yes if yes, SSN\* \_\_\_\_\_  
\*Please read the BMCC SSN Disclosure Statement. Leave blank if you don't have a number.

**Permanent Address (In Your Home Country)**

Country \_\_\_\_\_ Postal/Zip Code \_\_\_\_\_

Phone Number (Include Country Code) \_\_\_\_\_ Country of Citizenship \_\_\_\_\_ Country of Birth \_\_\_\_\_

U.S. Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

U.S. Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_ @ \_\_\_\_\_

AGE \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_ SEX \_\_\_\_\_ Male \_\_\_\_\_ Female

HIGH SCHOOL OR COLLEGES ATTENDED	LOCATION	GRADE COMPLETED	LAST DATE ATTENDED	DATE GRADUATED

Is English your primary language? \_\_\_\_\_ No \_\_\_\_\_ Yes \* TOEFL Test taken? \_\_\_\_\_ No \_\_\_\_\_ Yes TOEFL Score\* \_\_\_\_\_ Date \_\_\_\_\_  
\*Minimum of 97 on internet-based test (IBT) or 550 on paper-based test (PBT).

I wish to enroll for: \_\_\_\_\_ Fall Term 2012 \_\_\_\_\_ Winter Term 2013 \_\_\_\_\_ Spring Term 2013

I-20 ID Number \_\_\_\_\_ Visa Type \_\_\_\_\_ Date Visa Issued \_\_\_\_\_ Date Visa Expires \_\_\_\_\_

I am financed by \_\_\_\_\_

I plan to earn the following certificate/degree: \_\_\_\_\_ College Transfer \_\_\_\_\_ Career Technical

I expect to complete this certificate/degree by: \_\_\_\_\_/\_\_\_\_\_ (MONTH/YEAR)

After completion, I intend to: \_\_\_\_\_ Return to my home country \_\_\_\_\_ Transfer to another college

I certify that all statements on this application are complete and true. I also understand that if I am admitted and do not enroll for the term to which I am admitted, I will need to reapply for admission; BMCC Placement test scores must be on file in Admissions/Registrar Office before I enroll for classes at BMCC; Submitted materials will not be returned and/or duplicated.

Signature\_\_\_\_\_

Date\_\_\_\_\_

**INTERNATIONAL STUDENT APPLICATION FOR ADMISSION- Page 2**

**Fathers information**

Name\_\_\_\_\_

\_\_\_\_\_ Living \_\_\_\_\_ Deceased

Address\_\_\_\_\_

Phone\_\_\_\_\_

**Friends/Relatives in U.S.A**

Name\_\_\_\_\_

Address\_\_\_\_\_

Phone\_\_\_\_\_

Name\_\_\_\_\_

Address\_\_\_\_\_

Phone\_\_\_\_\_

**Emergency Contact in Home Country**

Name\_\_\_\_\_

Address\_\_\_\_\_

Phone\_\_\_\_\_

**Emergency Contact in U.S.A.**

Name\_\_\_\_\_

Address\_\_\_\_\_

Phone\_\_\_\_\_

**Financial Sponsor – If Applicable**

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

**INTERNATIONAL STUDENT FINANCIAL STATEMENT**

Blue Mountain Community College requires certification of adequate financial support from applicants with nonimmigrant visas. This financial statement must be on file with the Admissions/Registrars Office before an applicant will be considered for admission to the college. A student should be prepared to pay tuition and fees when registering for classes each quarter.

Estimated costs for a single student living independently are listed below. These estimates are subject to change without notice, and the student should anticipate possible adjustments in expenses. These rates are **estimates only based on taking 15 credits per term.**

	<u>Academic Year (3 Quarters)</u>	<u>Per Term</u>
<b>Tuition &amp; Fees*</b>	\$11,836.50	\$ 3,945.50
<b>Housing, food, clothing</b>	7,447.00	2,482.50
<b>Books and Supplies</b>	1,846.00	615.50
<b>Misc. and Personal Expenses</b>	2,545.00	848.50
<b>Total</b>	<b>\$23,674.50</b>	<b>\$7,892.00</b>

\* Fees include: \$3 per term security fee, \$15 per term access fee, \$1.50 per credit hour Associated Student Government fee, \$4 per credit tech replenishment fee, \$10 per term physical education fee, \$10 per term science lab fee.

Students must purchase health insurance or provide proof of existing coverage. The cost of health insurance in the U.S. varies with age.

**STATEMENT OF FINANCIAL RESPONSIBILITY**

I, \_\_\_\_\_ affirm that:  
Print your full name

- I will have sufficient funds available to pay all my necessary expenses as indicated above and will also be able to pay for travel from and to my home country.
- I understand Blue Mountain Community College does not provide direct financial assistance for international students.
- I understand that institutional as well as immigration polices require my enrollment to be full-time (12 or more credits during at least three terms of the academic year).
- The sources of my funds in U.S. dollars are listed below. (The total amount of funds available MUST BE EQUAL to those listed above).

\$ \_\_\_\_\_      \$ \_\_\_\_\_      \$ \_\_\_\_\_      \$ \_\_\_\_\_ \*

**Personal                      Family                      Sponsor                      Agency**

\* Verification must be provided by a banking institution that adequate financial resources are available as indicated. Verification documentation should include an official signature, bank seal, and date. Verification of a scholarship or other sponsoring agency must be included.

The funds described above must equal or exceed your estimated first year expenses at BMCC. You should be prepared to have similar funds available for your second year of study.

I hereby certify that the information I have provided is accurate and complete to the best of my knowledge.

**Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

*Note: Please make a copy of this financial statement for your records. You may be required to present documentary evidence of financial support when you apply for a visa and entry to the U.S.*

**OFFICIAL CERTIFICATION OF SOURCES OF FUNDS**

**All applicants must:**

1. Complete Section I, II, or III
2. Complete Section IV or provide a certified bank letter to verify funds

**1. To be completed by students who are supporting themselves:**

I certify that I have the required funds to support myself.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**2. To be completed by the parent or relative who is providing financial support:**

This information certifies that I have read the information furnished by the applicant, that it is a true and accurate statement, and that the funds are available and will be provided as indicated.

The total amount of money that is available is \$ \_\_\_\_\_ (USD)

Parent/relative name \_\_\_\_\_

Address \_\_\_\_\_

**Parent/Relative Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**3. To be completed by the sponsor:**

I certify that I am able and willing to support this applicant in the following manner.

Sponsor's Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

I will provide cash directly to this student \_\_\_\_\_ NO \_\_\_\_\_ YES If yes, amount provided \_\_\_\_\_

I will provide housing and meals to this student \_\_\_\_\_ NO \_\_\_\_\_ YES If yes, how long \_\_\_\_\_

**Sponsor Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**4. Verification must be provided from banking institution that adequate financial resources are available. Complete verification statement below or attach a certified bank statement of the parent, relative, sponsor, and/or student.**

The following is to certify that I have read the information furnished by the applicant on this form, that the information is true and accurate, and that the stated funds are available. This statement does not constitute a liability on the part of the bank.

**Client's Name** \_\_\_\_\_

**Bank Name** \_\_\_\_\_

**Bank Address** \_\_\_\_\_

**Signature of Bank Official** \_\_\_\_\_



## INTERNATIONAL STUDENT STATEMENT OF UNDERSTANDING AND ACADEMIC AGREEMENT

**Please read carefully before signing this form! This form must be submitted with your application for admission.**

If I am admitted to Blue Mountain Community College to study as an international student, I hereby agree to:

1. Enroll in courses appropriate to my course of study as agreed upon with my academic advisor.
2. Enroll in, attend, and complete a full-time program (a minimum of 12 credits of study each quarter). No more than three credits of online or distance education courses per term may be counted toward the full course of study requirement.
3. Obtain approval of my international advisor before adding or withdrawing from a class.
4. Be able to support myself financially as far as living expense and tuition are concerned for the period of time needed to complete my education at Blue Mountain Community College.
5. Take the placement assessment prior to enrollment. This is necessary for course placement.
6. Keep my F-1 or M-1 visa and I-20 valid for at least six (6) months ahead of their expiration dates.

I understand that if I fail to meet any of the above requirements, or if I fail to maintain at least a "C" grade point average (2.0 GPA), and complete 12 credits each quarter, Blue Mountain Community College will be required to notify the United States Bureau of Citizenship and Immigration Services.

**I further understand:**

- It is my responsibility to keep the college advised of each change in my address
- I must obtain permission from Blue Mountain Community College and obtain a travel form (I-20) from the college should I decide to visit outside the United States of America, for any reason. Such permission is only granted to students in good standing. Preparation of travel paperwork requires at least a two week notice to the college.

**This is to verify that I have read the above conditions and fully understand and agree to abide by them.**

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date**

**INTERNATIONAL INSURANCE COVERAGE STATEMENT**

Blue Mountain Community College requires international students to have health and accident coverage throughout enrollment. The college does not provide health and accident insurance. However, commercial insurance is widely offered (see Health and Accident Insurance information below). Documentation that you have purchased health and accident insurance must be on file before you can register for classes each term. Submit a photocopy of proof of current health and accident insurance with your application materials. If your insurance is on a term-by-term basis, you must submit proof of insurance to the Admissions/Registrar's Office prior to the start of each term of enrollment.

If you are currently insured under a similar insurance policy that is effective in the United States, **AND** your insurance coverage is now in effect and will continue to be in effect throughout your enrollment you must complete the following:

Insurance Company Name \_\_\_\_\_

Insurance Company Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Policy Number \_\_\_\_\_ Effective Date \_\_\_\_\_

Term Date of Coverage \_\_\_\_\_

\*\*\*\*\*

I hereby certify that the answers and information provided are true, complete, and correct to the best of my knowledge.

Student's Name \_\_\_\_\_

Students' Signature \_\_\_\_\_

Date \_\_\_\_\_

**HEALTH AND ACCIDENT INSURANCE INFORMATION**

The following companies provide insurance coverage commonly used by students in the U.S. Proof of health insurance is required by the first day of your first term of enrollment. You do **not** need to have health insurance in order to apply for admission and you do **not** have to use these companies.

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eStudentInsurance: <http://www.estudentinsurance.com/>

Myers-Stevens & Toohy & Co. Inc. <http://www.myers-stevens.com/>

